

**FORT LEE BOARD OF EDUCATION
FORT LEE, NEW JERSEY**

MINUTES – REGULAR BUSINESS MEETING

Monday, September 23, 2013

Fort Lee High Library/Media Center,
3000 Lemoine Ave. Fort Lee, New Jersey 07024

1. The Regular Business Meeting was called to order at 8:15 PM by Mr. Yusang Park, President of the Fort Lee Board of Education.

2. Mr. Peter Suh led the Pledge of Allegiance to the Flag.

3. **PUBLIC ANNOUNCEMENT**

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Fort Lee Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the entrance hall of the Board Office, 2175 Lemoine Avenue; published in the Board's designated online media outlet/newspapers: Fort Lee Patch.com, The Record, The Star Ledger, The Suburbanite; filed with the Clerk of the Borough of Fort Lee; and mailed to all persons, if any, who have requested said notice. Please be advised that this meeting is being taped and will be broadcasted on local TV and the district's website at a future date.

During the course of the board meeting, the Fort Lee Board of Education offers members of the public an opportunity to address issues regarding the operation of the Fort Lee Public Schools. The Board reminds those individuals who take this opportunity to identify themselves by name and address and to limit their comments to items listed on the agenda and/or items directly related to the operation of the School District. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate. The Board asks all members of the public to be courteous and mindful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged and will not be responded to by the Board. Students and employees have specific legal rights afforded by the laws of New Jersey. The Board bears no responsibility nor will it be liable for any comments made by members of the public. Members of the public should consider their comment in light of the legal rights of those affected or identified in their comments and be aware that they are legally responsible and liable for their comments.

4. **ROLL CALL**

PRESENT: Mr. Carmelo Luppino, Jr., Mrs. Esther Han Silver, Mrs. Holly Morell, Mrs. Candace Romba, Mr. David Sarnoff, Mr. Peter Suh, Mr. Joseph Surace, Ms. Helen Yoon and Mr. Yusang Park

ALSO PRESENT: Mr. Paul J. Saxton, Dr. Sharon Amato, Mr. Robert Brown and Dennis McKeever, Esq.

ABSENT: None

5. **REPORT OF THE INTERIM SUPERINTENDENT OF SCHOOLS**

- ◆ Mr. Paul Saxton stated that the district has passed QSAC monitoring and has been designated as high functioning.
- ◆ Mr. Paul Saxton praised the High School students for their input on the open lunch solution. He mentioned card readers to scan student ID cards have been implemented. They will monitor the students going out and coming in.
- ◆ Mr. Paul Saxton gave an update on the master plan for facilities and future facility improvements.

6. **APPROVAL OF MINUTES**

The minutes from the Private Work Session and Public Work Session on September 9, 2013.

	Motion by Mr. Carmelo Luppino	Seconded by Mrs. Esther Han Silver	
	The minutes from the Private Work Session and Public Work Session on September 9, 2013.	On roll call, Motion carried.	

7. **BOARD SECRETARY REPORT AND TREASURER’S REPORT FOR AUGUST 2013**

- ◆ For the month of August 2013.

	Motion by Mrs. Holly Morell	Seconded by Mrs. Esther Han Silver	
	To Approve the Board Secretary and Treasurer’s Report for the month of August 2013.	On roll call, Motion carried.	

8. **APPROVAL OF MONTHLY BUDGET STATUS CERTIFICATION – AUGUST 2013**

- ◆ For the month of August 2013.

	Motion by Mr. Joseph Surace	Seconded by Mr. Peter Suh	
	Monthly Budget Status Certification for the month of August 2013.	On roll call, Motion carried.	

9. **COMMITTEE REPORTS – Reported by Chairperson of respective committee**

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| 1. Board Report (by President) | 7. Policy |
| 2. Negotiations | 8. Finance |
| 3. School Security | 9. Technology |
| 4. Buildings & Grounds | 10. Contracts and Legal |
| 5. Personnel | 11. Athletics and Community Involvement |
| 6. Curriculum | |

- ◆ Negotiations Report – Mrs. Holly Morell gave an update on the Negotiations Committee Meeting.
- ◆ School Security Report - Mr. David Sarnoff gave an update on the Security Committee Meeting.
- ◆ Buildings and Grounds Report – Mr. Carmelo Luppino gave an update on the Buildings and Grounds Committee Meeting.
- ◆ Personnel Report – Mrs. Holly Morell gave an update on the Personnel Committee Meeting.

10. **PUBLIC WORK SESSION-None**11. **RESOLUTIONS AND REPORTS OF COMMITTEES**

<u>Board Committee</u>		
#1B	STUDENT SETTLEMENT AGREEMENT FOR JK	
#2B	STUDENT SETTLEMENT AGREEMENT FOR ZL	
	Motion by Mr. Joseph Surace To Approve #1B & #2B	Seconded by Mr. Carmelo Luppino On roll call, Motion carried.

<u>Buildings and Grounds</u>		
#1B&G	APPROVAL OF CHANGE ORDERS	
#2B&G	RENTAL AGREEMENT WITH BERGEN COMMUNITY COLLEGE FOR USE OF FACILITIES AT FORT LEE HIGH SCHOOL FOR FALL 2013 AND SPRING 2014	
	Motion by Mr. Carmelo Luppino To Approve #1B&G & #2B&G	Seconded by Mr. Peter Suh On roll call, Motion carried.

<u>Curriculum Committee</u>		
#1CUR	APPROVAL OF CLASS TRIPS TOTALING AT NO COST TO THE DISTRICT	
#2CUR	APPROVAL OF PROPOSAL FOR SATURDAY DETENTION PROGRAM FOR LEWIS F. COLE MIDDLE SCHOOL	
#3CUR	APPROVAL OF NASSAU BOCES READING RECOVERY PROGRAM FOR 2013-2014	
	Motion by Mrs. Candace Romba To Approve #1CUR -#3CUR	Seconded by Mr. Joseph Surace On roll call, Motion carried.

<u>Finance</u>	
#1F	APPROVAL – CURRENT BILLS LIST TOTALING \$2,053,022.87
#2F	APPROVAL – CAFETERIA CLAIMS FOR AUGUST 2013 TOTALING \$15,714.17
#3F	APPROVAL – EXTENDED SCHOOL DAY PROGRAM CLAIMS FOR AUGUST 2013 TOTALING \$7,782.50
#4F	APPROVAL – LINE ITEM TRANSFERS FOR AUGUST 2013
#5F	ACCEPTANCE OF DONATIONS TOTALING \$954.61
#6F	SALARIES CHARGED TO GRANTS FOR 2013-2014

#7F	AUTHORIZATION FOR STATE CONTRACTS FOR 2013-2014	
#8F	AUTHORIZATION TO PARTICIPATE IN THE INVESTMENT MANAGEMENT SERVICES OF THE NEW JERSEY ASSET & REBATE MANAGEMENT PROGRAM (NJ/ARM)	
#9F	APPROVAL OF OFFICE TEAM AGREEMENT	
#10F	APPROVAL OF TWO ADDITIONAL PART-TIME SECURITY GUARDS AT FORT LEE HIGH SCHOOL	
#11F	AGREEMENT WITH ROCKLEIGH COUNTRY CLUB FOR HIGH SCHOOL PROM	
#12F	ACADEMIC AWARD DINNER CONTRACT	
	Motion by Mr. Joseph Surace To Approve #1F - #12F	Seconded by Mr. Peter Suh On roll call, Motion carried. Mr. Joseph Surace abstained from one name on Resolution #4F.

<u>Health-Welfare and Safety</u>		
#1HWS	PAYMENT OF HOME INSTRUCTION	
#2HWS	ANNUAL ADOPTION AND IMPLEMENTATION OF THE REQUIRED UNIFORM STATE MEMORANDUM OF AGREEMENT FOR THE 2013-2014 SCHOOL YEAR BETWEEN FORT LEE POLICE DEPARTMENT AND FORT LEE PUBLIC SCHOOLS	
	Motion by Mrs. Candace Romba To Approve #1HWS - #2HWS	Seconded by Ms. Helen Yoon On roll call, Motion carried.

<u>Personnel</u>		
#1P	APPROVAL - STAFF TRIPS AND CONFERENCES TOTALING \$864.46	
#2P	APPROVAL OF JOB DESCRIPTIONS : PRINCIPAL ON ASSIGNMENT AND SUPERVISOR OF GUIDANCE	
#3P	RESIGNATION OF EZIO MONTORIO JR. AS PART-TIME PHYSICAL EDUCATION AIDE AT SCHOOL NO. 1	
#4P	RESCINDING THE APPOINTMENT OF KYUNG CHAN CHOI AS MATERNITY LEAVE REPLACEMENT AT LEWIS F. COLE MIDDLE SCHOOL	
#5P	AMENDED MATERNITY LEAVE FOR CHRISTINA MURPHY AS MATHEMATICS TEACHER AT LEWIS F. COLE MIDDLE SCHOOL	
#6P	AMENDED MATERNITY LEAVE FOR STACEY MARGOLIES AS ELEMENTARY TEACHER AT SCHOOL NO. 2	
#7P	AMENDED MATERNITY LEAVE FOR JOANNE BAKAS AS ELEMENTARY TEACHER AT SCHOOL NO. 3	

#8P	APPOINTMENT OF ADDITIONAL CLASSROOM AIDES FOR 2013-2014	
#9P	APPOINTMENT OF ADDITIONAL LEAVE REPLACEMENTS DURING 2013-2014 SCHOOL YEAR	
#10P	SATURDAY DETENTION MONITORS	
#11P	APPROVAL OF ADDITIONAL CURRICULUM WRITERS	
#12P	APPOINTMENT OF CO-CURRICULAR PERSONNEL FOR 2013-2014 [as amended]	
#13P	PLACEMENT OF STUDENT TEACHERS AND PRACTICUM CANDIDATES FOR FALL 2013	
#14P	APPOINTMENT OF SUZANNE ELKENCHEN AS HOME INSTRUCTOR FOR 2013-2014	
#15P	JOB TITLE CHANGE FOR PRISCILLA CHURCH AS PRINCIPAL ON ASSIGNMENT	
#16P	APPOINTMENT OF ADDITIONAL SUBSTITUTES FOR 2013-2014	
	Motion by Mrs. Esther Han Silver To Approve #1P - #16P	Seconded by Mrs. Candace Romba On roll call, Motion carried. Mrs. Holly Morell abstained from #9P

Policy		
#1POL	FIRST READING OF POLICIES AND REGULATIONS	
	Motion by Mrs. Esther Han Silver To Approve #1POL	Seconded by Mrs. Holly Morell On roll call, Motion carried. Mrs. Holly Morell voted NAY to Policy #P5511 and #P5512.

12. **OLD BUSINESS** – Mrs. Holly Morell stated that she would like the sound system be improved for future board meetings.
13. **NEW BUSINESS – None**
14. At approximately 8:43 PM, Mrs. Esther Han Silver, offered, seconded by Mr. Carmelo Luppino, to begin Public Comment. On voice vote, motion carried unanimously.
15. **QUESTIONS AND COMMENTS FROM THE PUBLIC ON ITEMS LISTED ON TONIGHT'S AGENDA AND ANY OTHER TOPIC OF CONCERN**
 - ♦ Mrs. Bruna Capalbo stated that she had concerns about the labor contract and the lack of progress that has occurred in negotiations between FLEA and the Fort Lee Board of Education.
16. At approximately 8:46 PM, Mr. Peter Suh, offered, seconded by Mrs. Candace Romba, to close Public Comment. On voice vote, motion carried unanimously.

17. At approximately 8:51 PM, Mr. Joseph Surace, offered, seconded by Mr. Carmelo Luppino, to adjourn the Private Work Session and adjourn the meeting. On voice vote, motion carried unanimously.

Roll calls and resolutions of this meeting are attached.

Respectfully submitted,



ROBERT BROWN

INTERIM BUSINESS ADMINISTRATOR/BOARD SECRETARY

RB/mp
Att.
9-26-13